

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

7:00 PM February 17, 2021

Meeting Location: Palm Harbor Library

1) Opening by Phil Phillips, Chair

Meeting called to order at 7:05 PM; Pledge of Allegiance; Meeting was noticed.

2) Roll Call

Board Members Present: Cecile Creely, Scott Papes, Phil Phillips, Kelli Snow, Ron Schultz (virtual), Phillip Wagner, Dan Wendol (virtual), Ron Schulz (virtual)

Directors Present: Gene Coppola, Lois Eannel, Erica Lynford, Mark Sanders

Others Present: Andrew Salzman-Attorney for PHCSA, Nancy McKibben-County Liaison, Elizabeth Roen, Trish Harrison, Liza Cadence, Patty Cadence

3) Public Comment/Presentations

a) Cadence Bank – Liza & Patty

- Discussed rates available for PHCSA entities accounts and possible purchase of CD's and FDIC coverage. Per tax-id FDIC offers \$250,000, subsequent amounts would be collateralized by the State of Florida. Current rates are 1.0% for money market; 0.8% for CD; 0.5% for checking; but we receive a fee offset on the checking which makes the effective rate on checking the better rate
- MOTION to allow Director's to open CD's at Cadence as they see fit without further approval from the PHCSA Board by Kelli Snow
SECOND: Cecile Creely
RESULT: Carried

4) Approval of Minutes – January 2021

MOTION: Kelli Snow to approve

SECOND: Cecile Creely

RESULT: Carried

5) Treasurer's Report – January 2021; All looks good

MOTION: Dan Wendol to approve

SECOND: Cecile Creely

RESULT: Carried

- Audit report will be next meeting

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6) Agency Items

a) Old Business

- Directors Evaluation Process – Each representative for the entities will discuss with their Advisory Board and be prepared to discuss at next meeting

b) New Business

- Letter to Commissioners regarding the loss of revenue due to the PPLC decision to eliminate fines; submitted to PHCSA prior to meeting for review
- MOTION: To approve letter and send to BOCC via mail and email as well as other concerned persons by Dan Wendol
SECOND: Cecile Creely
RESULT: Carried
- Phil Phillips submitted letter to PHCSA to send to Commissioner Flowers inviting a visit to tour the entities and lunch in downtown Palm Harbor
- MOTION: To approve and send the letter to Commissioner Flowers by Dan Wendol
SECOND: Ron Schulz
RESULT: Carried
- Palm Harbor Foundation Advisory group has met and discussed having a local competition for a PH mascot and logo. Will also be applying for MSTU funds to use on downtown area

7) Palm Harbor Library

a) Monthly Financials

MOTION: To approve January Financials by Cecile Creely

SECOND: Phil Wagner

RESULT: Carried

b) Director's Report

MOTION: To approve January Director's Report by Cecile Creely

SECOND: Scott Papes

RESULT: Carried

c) Old Business:

- None

d) New Business:

- PHL requesting approval to spend \$10,207.36 for new computer tables that will allow them to expand usable stations from 6 (under current COVID spacing) to 16, the tables are also portable which allows for future flexibility in rearranging space as needed with separating walls. They will also be running new poles to carry electric and cat for extra computers
- MOTION: To approve the expenditure of \$10,207.36 for new comp. tables by Cecile Creely
SECOND: Ron Schulz
RESULT: Carried

8) CSA Palm Harbor

a) Monthly Financials

MOTION: To approve January Financials by Kelli Snow

SECOND: Phil Wagner

RESULT: Carried

b) Director's Report

MOTION: To approve January Director's Report by Kelli Snow

SECOND: Cecile Creely

RESULT: Carried

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- Mr Putnam generously committed to funding the mailing invites for the successful virtual Bingo that CSA has been running
- Erika Lynford wanted to state fir the record that CSA creates a lot of revenue from their activities, rentals and donations that help to offset the and add to the funds the taxpayers are contributing
- The staff has been assiduously working within the budget knowing that because of COVID the revenues are likely to decrease

c) **Old Business:**

- None

d) **New Business:**

- None

9) East Lake Community Library

a) **Monthly Financials**

MOTION: To approve January Financials by Dan Wendol

SECOND: Kelli Snow

RESULT: Carried

b) **Director's Report**

MOTION: To approve January Director's Report by Cecile Creely

SECOND: Ron Schulz

RESULT: Carried

- COVID Inofrmation Station has been a great success and they have assisted many residents in getting on the list for the vaccine

c) **Old Business:**

- None

d) **New Business:**

- None

10) East Lake Recreation

a) **Monthly Financials**

MOTION: To approve January Financials by Scott Papes

SECOND: Cecile Creely

RESULT: Carried

b) **Director's Report**

MOTION: To approve January Director's Report by Scott Papes

SECOND: Kelli Snow

RESULT: Carried

c) **Old Business:**

- None

d) **New Business:**

- ELR is requesting approval for capital expenditure to install new irragtaion system throughout the EL Complex. The current system is original and at least 25 years old with constant and ongoing breakage and repairs. Four quotes were requested based off set of design Specs. Only two companies responded, both have experience with large systems and have good reputations. The project will take approximately three months to complete. The scope and expense of the project has been vetted and discusses by the East Lake Advisory Board for months and the budget expense has been anticipated for this year with the funds being available in full.

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- MOTION: To approve the expenditure of \$272,355.00 to contract with Outdoor Concepts to complete the project as per specifications by Scott Papes
- SECOND: Ron Schulz
- RESULT: Carried
- ELR is requesting approval to install a new security camera system that will cover the entire complex including the Meadows. It will consist of 10 total cameras including a designated license plate reader at the main gate. There has been vandalism and break-ins ongoing that the current system is not able to assist with in catching the culprits.
- MOTION: To approve expenditure of \$15,400 to hire PCG to install system by Ron Schulz
- SECOND: Scott Papes
- RESULT: Carried

- A moment of silence was held for the Deputy who lost his life tonight in the East Lake corridor
- Phil Phillips wanted everyone to know he finally got a Library card, it is about time.

11) Designation of Next Meeting: Wednesday, February 17, 2021 @ 7:00PM @ The Centre

12) Adjournment @ 8:40

MOTION: Scott Papes
 SECOND: Cecile Creely
 RESULT: Carried