

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

7:00 PM April 21, 2021

Meeting Location: Palm Harbor Library & Zoom

1. Opening by Phil Phillips, Chair

Meeting called to order at 7:15 PM (delayed until quorum was established); Pledge of Allegiance; Meeting was noticed.

2. Roll Call

Board Members Present: Sandy Faulkner, Scott Papes, Phil Phillips, Kelli Snow, Phillip Wagner (virtual), Dan Wendol

Directors Present: Gene Coppola, Lois Eannel, Erica Lynford, Mark Sanders

Others Present: Andrew Salzman-Attorney for PHCSA, Dave Eggers-County Commissioner, Nancy McKibben-County Liaison, Trish Harrison

3. Public Comment/Presentations

- Dave Eggers stated County is in discussions about ending the COVID restrictions
- Nancy McKibben stated we are in process of evaluating MSTU projects; it is a new process, very transparent. Announced she will be solely working now as UnInc N Pinellas Cty Liaison

4. Approval of Minutes – August

MOTION: Kelli Snow

SECOND: Dan Wendol

RESULT: Carried

5. Treasurer's Report – All looks good, operating and capital budgets look healthy. Dan Wendol asked if entities have to submit checks to PHCSA 2x/month. PHCSA Board stated that was up to the directors to figure out most efficient procedure

MOTION: Sandy Faulkner

SECOND: Scott Papes

RESULT: Carried

Motion to approve the 990 & 990T

MOTION: Kelli Snow

SECOND: Scott Papes

RESULT: Carried

6. Agency Items

a. Old Business

- Directors Evaluation and raise process is still ongoing.
- Commissioner Flowers visited and all reported it was a very good meeting. She expressed serious interest in what PHCSA does and wants to visit each entity. Also

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discussed the recinding odf all library fines and how the has effected our Libraries budget

- MSTU updates – they are submitted and County now using an unincorporated map to better evaluate needs

b. New Business

- Executive Administrative Asst Day was honored
- PHCSA Long Range Planning Committee was proposed by Gene to explore possible synergies in resources and costs. An Ad Hoc committee of the Driectprs, Nancy McKibbon and one PHCSA member

Motion to allow creation of an Ad Hoc Committee to explore PHCSA efficiencies

MOTION: Kelli Snow

SECOND: Sandy Faulkner

RESULT: Carried

7. East Lake Community Library

a. Monthly Financial

MOTION: Phil Wagner motioned to accept the financials.

SECOND: Dan Wendol

RESULT: Carried.

b. Directors Report

MOTION: Scott Papes motioned to accept the Director’s report.

SECOND: Sandy Faulkner

RESULT: Carried.

c. Old Business: none

d. New Business: none

8. Palm Harbor Library

a. Monthly Financial

MOTION: Kelli Snow motioned to accept the financials.

SECOND: Sandy Faulkner

RESULT: Carried.

b. Directors Report

MOTION: Kelli Snow motioned to accept the Director’s report.

SECOND: Scott Papes

RESULT: Carried.

c. Old Business: None

d. New Business: None

9. East Lake Recreation

a. Monthly Financial

MOTION: Scott Papes motioned to accept the financials.

SECOND: Dan Wendol

RESULT: Carried

b. Directors Report

MOTION: Scott Papes motioned to accept the Director’s report

SECOND: Dan Wendol

RESULT: Carried.

c. Old Business: None

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- e. **New Business:** Mark asked for approval to spend \$11k to add booster to irrigation pumps
MOTION: Scott Papes motioned to approve expenditure
SECOND: Sandy Faulkner
RESULT: Carried.
Mark asked for approval to spend \$9500 on fencing repairs
MOTION: Scott Papes motioned to approve expenditure
SECOND: Sandy Faulkner
RESULT: Carried.

10. CSA Palm Harbor Parks & Recreation

a. Monthly Financial

MOTION: Kelli Snow motioned to accept the financials

SECOND: Dan Wendol

RESULT: Carried.

b. Directors Report – Kudos to Erika and CSA on Camp success and Governors visit

MOTION: Kelli Snow motioned to accept the Director's report

SECOND: Scott Papes

RESULT: Carried.

c. Old Business: None

d. New Business: None

11. Designation of Next Meeting: May 19, 2021 @ 7:00 p.m., virtual and at Centre

12. Adjournment @ 8:20 PM

MOTION: Kelli Snow motioned to adjourn

SECOND: Scott Papes

RESULT: Carried