

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

7:00 PM June 16, 2021

Meeting Location: East Lake Library & Virtual

1. Opening by Phil Phillips, Chair

Meeting called to order at 7 PM; Pledge of Allegiance;

Roll Call

Board Members Present: Cecile Creely, Sandy Faulkner, Scott Papes, Phil Phillips, Ron Schultz, Phillip Wagner, Dan Wendol

Directors Present: Gene Coppola, Lois Eannel, Erica Lynford, Mark Sanders

Others Present: Andrew Salzman-Attorney for PHCSA, Dave Eggers-County Commissioner, Nancy McKibben-County Liaison, Trish Harrison, Krishna Ghandi -Cnty Budget Office, Steven Lynford

2. Meeting was noticed.

3. Approval of Prior Minutes

MOTION: Ron Schulz w adjustment Lois Eannel was represented by Susan Shuler

SECOND: Cecile Creely

RESULT: Carried

4. Public Comment/Presentations

- Dave Eggers stated County is in middle of Budget process – going well. MSTU more than likely to get funded. Discussed Penny 4 Pinellas and Capital Plan; a lot more requests than money available so a lot of work to do
- Nancy McKibben revealed the new Logo and branding for the Palm Harbor Advisory Board. Well received. Board meets @ 4:00PM on 3rd Wed of every month @ Harbor Hall
- Krishna Ghandi stated the preliminary county taxable home values increased 4.26% and PHCSA area was up 5.7%. Will forward the final numbers when complete

5. Treasurer's Report – All looks good, PHL purchased 3 laddered CD's of \$50k each with funds from donation

MOTION: Sandy Faulkner

SECOND: Ron Schulz

RESULT: Carried

6. Agency Items

a. Old Business

- Director's Evaluation input form Advisory Borads, discussed use of 360 eval process. Dan discussed the following:

- If County could supply salary ranges for Directors and what is the County COLA

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- PHCSA decides to fire Director or not, if not fired then gets COLA
- PHCSA decides merit-based increases
- Dan will write u suggestions for process and email to Board
- Discussed how to handle evaluations on a fiscal or calendar yr; issue has always been to get evals complete in tine for budget preparation

MOTION: Dan Wendol motioned the PHCSA will approve COLA increases based on PHCSA recommendations and make effective Oct 1 each year

SECOND: Ron Schulz

RESULT: Carried

MOTION: Dan - withdrawn

MOTION: Dan Wendol motioned PHCSA will establish a merit based compensation process

SECOND: Ron Schulz

RESULT: Carried

b. New Business

- Long Range Ad-hoc committee had added a PH Chamber member & CNCN member. Also asked that Sandy Faulkner join the committee. Sandy accepted. Meeting swill begin soon and reports will be given to PHCSA

7. East Lake Community Library

a. Monthly Financial

MOTION: Dan Wendol to motioned to accept

SECOND: Ron Schulz

RESULT: Carried.

b. Directors Report

ELCL has been approved a passport acceptance

MOTION: Ron Schulz motioned to accept.

SECOND: Dan Wendol

RESULT: Carried

c. Old Business: None

d. New Business: None

8. Palm Harbor Library

a. Monthly Financial

MOTION: Cecile Creely motioned to accept.

SECOND: Sandy Faulkner

RESULT: Carried.

b. Directors Report

MOTION: Cecile Creely motioned to accept.

SECOND: Ron Schultz

RESULT: Carried.

c. Old Business: None

d. New Business: MSTU funds won't cover for all computers so will use other funds to complete Children's Staff Office needs updating asking approval to spend \$14,288.36; all private donations and using state contractors

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MOTION: Ron Schulz motioned to approve the expenditure of \$14,300 to update Children's Staff Office

SECOND: Cecile Creely

RESULT: Carried

9. East Lake Recreation

a. Monthly Financial

MOTION: Scott Papes motioned to accept.

SECOND: Ron Schulz

RESULT: Carried

b. Directors Report

MOTION: Scott Papes motioned to accept.

SECOND: Ron Schulz

RESULT: Carried.

c. Old Business: None

d. New Business: Sod replacement request of up to \$35,000 to resurface the middle of the football field.

MOTION: Scott Papes motioned to approve the expenditure of up to \$35,000 for sod replacement

SECOND: Ron Schulz

RESULT: Carried

Requesting approval of up to \$23,000 to build 2 Sand Volleyball court

MOTION: Scott Papes motioned to approve the expenditure of up to \$23,000 for the construction of sand volleyball courts

SECOND: Sandra Faulkner

RESULT: Carried

10. CSA Plam Harbor Parks & Rec

a. Monthly Financial

MOTION: Cecile Creely motioned to accept

SECOND: Sandra Faulkner

RESULT: Carried.

b. Directors Report

MOTION: Cecile Creely motioned to accept

SECOND: Ron Schulz

RESULT: Carried.

c. Old Business: None

d. New Business: None

Phi Phillips requested that all the Directors submit monthly reports in same format. Template will be resent.

12. Designation of Next Meeting: July 21, 2021 @ 7:00 p.m., virtual and at PHL

13. Adjournment @ 8:55 PM

MOTION: Cecile Creely motioned to adjourn

SECOND: Ron Schulz

RESULT: Carried