

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

7:00 PM September 15, 2021

Meeting Location: East Lake Library & Virtual

1. Opening by Phil Phillips, Chair

Meeting called to order at 7:00 PM; Pledge of Allegiance; Meeting was noticed.

2. Roll Call

Board Members Present: Sandy Faulkner, Scott Papes, Phil Phillips, Ron Schultz, Kelli Snow, Phillip Wagner, Dan Wendol (virtual)

Directors Present: (Bill Mizurek-PHL), Lois Eannel, Erica Lynford, Mark Sanders

Others Present: Mariana Gallastegui-Attorney for PHCSA, Trish Harrison, Steven Lynford

3. Approval of Minutes

MOTION: Ron Schultz

SECOND: Sandy Faulkner

RESULT: Carried

4. Public Comment/Presentations – none

5. Treasurer's Report – All looks good.

MOTION: Ron Schultz

SECOND: Sandy Faulkner

RESULT: Carried

6. Agency Items

a. Old Business - none

b. New Business

- Letter to BOCC regarding PHCSA interest and needs for Penny Project money. Phil will have letter ready for next meeting in October

7. East Lake Recreation

a. Monthly Financial

MOTION: Ron Schultz motioned to accept the financials.

SECOND: Sandy Faulkner

RESULT: Carried.

b. Directors Report

MOTION: Scott Papes motioned to accept the Director's report.

SECOND: Ron Schultz

RESULT: Carried.

c. Old Business: none

d. New Business: none

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8. CSA Palm Harbor Parks and Recreation

a. Monthly Financial

MOTION: Kelli Snow motioned to accept the financials.

SECOND: Phil Phillips

RESULT: Carried.

b. Directors Report

- Added a card reader so can be more aware of how many people in building; Rentals are bouncing back nicely from COVID crunch

MOTION: Kelli Snow motioned to accept the Director's report.

SECOND: Sandy Faulkner

RESULT: Carried.

c. Old Business: None

d. New Business: Approve amended '22 Budget due to resource shift, outsourced

- a. Maintenance staff quit without notice and Erica outsourced most of those responsibilities, so realigned payroll to grounds care maintenance

MOTION: Ron Schultz motioned to accept Amended '22 Budget.

SECOND: Sandy Faulkner

RESULT: Carried

9. East Lake Community Library

a. Monthly Financial

MOTION: Ron Schultz motioned to accept the financials.

SECOND: Sandy Faulkner

RESULT: Carried

b. Directors Report

- Food distribution went very well, had over 30 people & gave out bags of books as well. Had 1 women call in tears thanking them and asking about the next food drive because she relied on this to get her by, they also referred her some of the other local food programs
- They are looking putting some funds into laddered CD's
- Asked for help with County in getting a Jt Use Agmmt allowed to sue

MOTION: Scott Papes motioned to accept the Director's report

SECOND: Ron Schultz

RESULT: Carried.

c. Old Business: None

d. New Business: None

10. Palm Harbor Library

a. Monthly Financial

MOTION: Sandy Faulkner motioned to accept the financials

SECOND: Ron Schultz

RESULT: Carried.

b. Directors Report

MOTION: Ron Schultz motioned to accept the Director's report

SECOND: Scott Papes

RESULT: Carried.

c. Old Business: None

d. New Business: None

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11. Discussion/Future Agenda Items –

- Dan Wendol suggested discussing at next meeting how we will handle the Director Evaluations; possibly have an Advisory Board Member from each entity not sitting on PHCSA Board do the presentation
- Phil requested a quick list of items to forward to Advisory Boards to keep them apprised of what PHCSA is doing to support them, upcoming dates of note, etc
- A big congratulations to Phil Phillips daughter who is getting married Oct 9.

12. Designation of Next Meeting: October 20, 2021 @ 7:00 p.m., PHL & Virtual

13. Adjournment @ 7:45 PM

MOTION: Ron Schultz motioned to adjourn

SECOND: Scott Papes

RESULT: Carried